

Drug Dog Advisory Council
K.O. RAYBURN TRAINING CENTER
CLEET
2401 Egypt Rd. Ada, OK 74820
September 14, 2023
11:00 a.m.
Minutes

MEMBERS PRESENT:

Sr. Agent Anthony Moore – Vice-Chairman
Captain Lance Schroyer, OHP
Officer Daniel Evans, OKC P.D.
Asst. Chief Patrick Hawley, Alva P.D.
Officer Jared Johnson, Ardmore P.D.

STAFF PRESENT:

Darry Stacy, CLEET Director
Marcus Williams, CLEET Assistant Director
Shirley Todd, Recording Secretary
Kate Springer, Asst. General Counsel
Janey Rowden, Records & Licensing Mgr.
Shelly Lowrance, Administrative Assistant
Elleigh Mills, LE Records Lead

MEMBERS ABSENT:

Deputy Chief Troy Newell, Bartlesville P.D.

VISTOR:

John Paull, OKC PD
Marquee Baldwin, Wagoner County SO

1. Call Meeting to Order

Vice - Chairman, Sr. Agent Anthony Moore called the meeting to order at 11:00 a.m.

2. Roll Call

Roll was taken, five members present.

3. Open Meeting Act Compliance

This meeting is being held in compliance with the Oklahoma Open meetings Act. Notice was given to the Secretary of State on December 8, 2022, and the agenda was posted on September 11, 2023.

4. Approval of Minutes

There was no discussion.

Action Taken: Asst. Chief Patrick Hawley made the motion to approve the minutes as written. Sr. Agent Anthony Moore seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

5. Take questions on changes to the renewal process for members.

Discussion: Directory Darry Stacy explained that the new renewal process will open the opportunity for any officer who wants to be on the council to have that opportunity.

6. Pending changes to Oklahoma Drug Dog Standards and Guidelines.

2.5 Every new drug detection dog handler should go through a basic handler school no less than four weeks. It is recommended the course be accredited by CLEET. This course should be completed prior to attempting to certify as canine team with the State of Oklahoma. The course is meant for beginner (green) handlers and beginner (green) canines.

2.7 If a handler has certified with previous narcotic canines, a two-week course shall suffice.

2.8 The guidelines in 2.5 will not affect continuing education courses, seminars, or conferences.

Action Taken: Officer Daniel Evans made the motion to accept the changes of 2.5, 2.6 and 2.7. Officer Jared Johnson seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

6.3 Revoked

Action Taken: Officer Daniel Evans made the motion to revoke 6.3. Officer Jared Johnson seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

6.13 Electronic or prong collars will be allowed. The handler will not be allowed to touch the electric collar remote. The evaluating official may request to hold the remote during certification-

Action Taken: Officer Daniel Evans made the motion to approve the changes to 6.13. Officer Jared Johnson seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

7. Create Sub Committee

The council approved forming a Sub-committee which will approve K9 handler schools.

Action Taken: Asst. Chief Patrick Hawley made a motion to appoint Sr. Agent Anthony Moore, Lt. Lance Schroyer and Officer Daniel Evans to the sub-committee. Officer Jared Johnson seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

8. Election of a DDAC Chairman. Resignation of Chairman, Undersheriff Doyle Tosh, was received on 8/1/2023.

The council accepted the resignation of Chairman Doyle Tosh.

Action Taken: Capt. Lance Schroyer made the motion to appoint Sr. Agent Anthony Moore as Chairman. Asst. Chief Patrick Hawley seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore abstained. Officer Jared Johnson voted yes. Motion carried 4 yes with 1 abstaining.

9. Election of a Vice-Chair

Action Taken: Capt. Lance Schroyer made the motion to appoint Assistant Chief Patrick Hawley as Vice-Chairman. Officer Daniel Evans seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Officer Patrick Hawley abstained. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 4 yes with 1 abstaining.

10. Drug Dog Advisory Council Vacancy – Sheriff’s Office

Action Taken: Capt. Lance Schroyer made the motion to say no to the three candidates and to repost council opening. Officer Daniel Evans seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

11. Review Drug Dog Evaluator Applications.

Action Taken: Asst. Chief Patrick Hawley made the motion to approve Cody Smith to be a Drug Dog Evaluator. Sr. Agent Anthony Moore seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

12. Approve meeting dates for 2024.

Action Taken: Asst. Chief Patrick Hawley made the motion to strike the March and December meeting dates and to keep the meetings on June 13, 2024; and September 12, 2024. Sr. Agent Anthony Moore seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0.

13. CLEET Update

Discussion: Records and Licensing Manager Janey Rowden thanked the council for their attendance and support during all the changes at CLEET. She let the council know the renewal issues were in the process of being fixed. Janey asked if there are any areas that need to be added to the application process to let her know.

14. Board Comments

Council asked after changes in standards and guidelines go into effect, how will CLEET know if handler attended an approved school. Records and Licensing Manager Janey Rowden explained that new handlers have to upload certificates to application. She said that Shirley Todd will get the sub-committee a list of schools currently being attended for approval.

15. Public Comments

Marqueen Baldwin brought up he also applied to be an evaluator. Chairman Moore told him he would

be on the special meeting agenda October 5.

16. New Business

No new business.

17. Adjournment

Action taken: Capt. Lance Schroyer made the motion to adjourn. Asst. Chief Patrick Hawley seconded the motion. Capt. Lance Schroyer voted yes. Officer Daniel Evans voted yes. Asst. Chief Patrick Hawley voted yes. Sr. Agent Anthony Moore voted yes. Officer Jared Johnson voted yes. Motion carried 5-0. Chairman, Sr. Agent Anthony Moore adjourned the meeting at 11:48 a.m.